



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Special Meeting of the Board
Friday, August 2, 2019 ♦ 3:00 p.m.
Trustees' Meeting Room**

Trustees:

Present: Rick Petrella (Chair), Bill Chopp

Absent: Cliff Casey, Mark Watson

Teleconference: Carol Luciani, Dan Dignard (Vice-Chair), Scott Keys (Superintendent of Business & Treasurer)

Senior Administration:

Mike McDonald (Director of Education & Secretary)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance – as noted above

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the Special Meeting of the Board of August 2, 2019.

Carried

1.4 Declaration of Interest

2. Committee and Staff Reports

2.1 RFP #P – 1419 Broadband Internet Services

Superintendent Keys spoke about the RFP #P-1419 that was approved on May 13, 2019. 4 proposals were received and evaluated by the evaluation team in order to ensure that the vendor being retained was both qualified and cost efficient. Based on the award, we will have atleast one gigabyte of fibre internet. This would result in about \$79,000 in annual savings for the Board over the next five years. Superintendent Keys indicated that changes pertaining to the procurement policy and administrative procedure will be brought forward to the Policy Committee and Board to enhance our current practices.

Director McDonald indicated that Superintendent Keys will be working step by step along-with Eric from BLG as they go through the revisions and changes to the procurement policy. Chair Petrella indicated the need to have a streamlined process for procurement going forward and although negotiations have started, full contracts to be negotiated and would require final Board approval before they are awarded. In response to a Trustee enquiry regarding the high capital cost at Our Lady of Providence and Resurrection school; Chair Petrella responded that certain sites have to be converted with additional infrastructure to meet the needs of our broadband requirements.



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Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the award of RFP - #P1419 Broadband Internet Services to the proponents specified in Appendix A of this report; subject to successful negotiations of service contracts with each vendor; as approved by the Board.

Carried

3. Adjournment

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the Special Meeting of the Board of August 2, 2019

Carried